



SALT RIVER PIMA-MARICOPA INDIAN COMMUNITY

Finance Cashier's Office

10005 East Osborn Road, Scottsdale, Arizona 85256

(480) 362-7720

Residential Water Account Request

This application form must be submitted in-person at the SRPMIC Finance-Cashier's Office.

| | | | |
|--|--|------------------|--|
| Name of Applicant | | SRID# | |
| Co-Applicant Name (if applicable) | | Account # | |

Applicant Status: Property Owner Tenant/Renter If tenant, name of property owner: _____

Community Member? Yes No If yes, please provide SRID # above.

| | | | | | |
|--|--|-------------|--|------------|--|
| Service Address | | City | | Zip | |
| Mailing Address (if different than service address) | | City | | Zip | |

Required Primary Phone # (for water shut off notices, water leak concerns, etc.): _____ Home Cell

Required Alternate Phone # (for water shut off notices, water leak concerns, etc.): _____ Home Cell

| | |
|--------------|--|
| Email | |
|--------------|--|

Type of Service Requested: Start Service (Turn-On) Stop Service (Shut-Off) Both (On/Off)

Desired Start or Stop Date: _____

| Fees | | | |
|-----------------|------------------------|--------------------|-------------|
| Type of Service | Non-refundable turn on | Refundable deposit | Total |
| Start | \$5 | \$15 | \$20 |
| Stop | \$0 | \$0 | \$0 |
| Transfer* | \$5 | \$0 | \$5 |

* Only available for Housing customers and only if the account holder is the same person on the former and new account

Automatic Per Capita AutoPay Deduction Option

Applicant may enroll in Per Capita AutoPay Deduction Plan to pay water bill. Water service bill will be automatically deducted from quarterly Per Capita check.

Enroll in Per Capita AutoPay Deduction? Yes No If yes, complete and submit Per Capita AutoPay Deduction form.

Required at the time of application:

- A copy of Driver License, state issued ID or SRPMIC ID card
- SRPMIC Housing Payment Routing Form (if applicable; applies to tenant leasing a SRPMIC Housing rental home)
- Acceptable form of payment: personal check, cashier's check, money orders, cash and debit/credit card. Checks shall be payable to the Salt River Pima Maricopa Indian Community
- Acknowledgement of Conditions of Service (page 2 and 3)
- Completed Per Capita AutoPay Deduction form (if applicable)

I have read and agree to comply with the Conditions of Service.

Print Name (account holder): _____

Signature: _____ **Date:** _____

| For office use only | |
|--------------------------|----------------------------|
| Verified by: _____ | Date of Set-up: _____ |
| Account Set-up by: _____ | CUSI Account Number: _____ |



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SRPMIC Residential Water Service – Conditions of Service

Customers will be individually responsible for initiating ownership of or terminating water services with the Community. Service requests shall be made **in-person** at the SRPMIC Finance-Cashiers Office during normal business hours. Customer must pay any unpaid balance before new services can be initiated.

Customer can request for Per Capita AutoPay Deduction Plan to pay your water bills automatically from quarterly Per Capita check at no additional cost. Tribal ID # is required.

Water charges will be billed on a monthly basis in accordance with rates/fee schedules established in the Council Resolution. Current rates are as follows:

| Water Base Fee | Water Usage Fee |
|----------------|--|
| \$4 | \$0.38 per 1,000 gallons after first 6,000 gallons |

Water bills that are 90 days past due (third reading) and over the delinquency amount will be considered delinquent. Delinquent accounts will be assessed a delinquent account fee and result in being shut-off. In the event of a shut-off, the customer will be required to pay the entire delinquent balance in full plus \$5 turn on fee before water service is restored.

Shutoffs currently occur on the second Tuesday of every month.

Customers having water shut off due to delinquencies that pay their delinquent balance in full plus \$5 turn on fee and the delinquent account fee by 5 PM on the Tuesday of shutoffs will have their service restored the next business day. Turn-ons will not be done on the Tuesday of shutoffs.

For customers that pay their delinquent balance in full plus \$5 turn on fee and the delinquent account fee by Noon on any day after the Tuesday shutoffs, Public Works will turn on service that day. If payment is received after Noon, service will be restored the following day.

Any discrepancies found on your water bill should be reported to the Finance Department - Cashier's office as soon as possible.

You are responsible for keeping your account information current and for notifying the Finance Department - Cashier's office if you have any changes in name, address, contact number, service or water connection or disconnection.

New Accounts: Same day turn on service is offered for completed applications received prior to 10 a.m. One (1) business day at minimal is required for all other service requests. Weekends and holidays are excluded.

Your water may be turned on at any time during the day per your requested start date. Please be aware of the risk of damage to personal property if any faucets are on at the time water is turned on. Ensure all faucets are off on your requested start date.

Your water may be turned off any time during the day per your requested stop date.

Transfer Requests: **Only available for Housing customers and only if the account holder is the same person on the former and new account.** If you have a deposit on your account, the deposit will be transferred to your new address. Any amount presently owed at your current address up to date service will be transferred to your new address.

If the account owner is deceased, an existing account must be closed and a new account must be open within 90 days. An existing account cannot be transferred to another family member. Additional documentation may be required to close or open accounts.

If a water break or leak should occur at the service address, the account holder must notify the SRPMIC Public Works Work Order Desk at 480-362-5600 as soon as possible, and the water leak may or may not be the responsibility of the account holder depending on the location of the leak.

Community churches pay residential rates.



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Customer shall grant Community a right of entry, for ingress and egress across the property and shall make provisions for access to the property by Community for the purpose of reading water meter, performing maintenance, repair or replacement of water meter and associated automatic reading equipment and ensuring compliance with the terms of this agreement. Reasonable access shall be provided during regular business hours or at any time in the case of emergency. No refund will be made due to water lost resulting from water leaks.

Customer will not be allowed to supply water service to any other persons or families outside their home without the written permission of the Public Works Department.

Unauthorized use of water by tampering or by-passing meters without a water account may result in a tampering fee established via a Council resolution.

Residents using unauthorized water will have their water service disconnected. Service will be restored no later than one working day after payment of tampering fee and any other outstanding balance on the customer's account.

Public Works Department reserves the right at any time to shut off water on the water mains for the purpose of making repairs, making connections or extensions. Reasonable notice shall be made to affected customers as shall be practicable.