

## **4th Quarter 2025 ELIGIBILITY DEADLINE December 31, 2025**

Must be eighteen (18) years old, enrolled, and living to be eligible for the  
**January 2026 Per Capita Payment.**

### **Deadlines for CHANGES**

**Direct Deposit Start-Ups and Changes: Friday, January 2nd at 5:00 PM.** This deadline is for new start-ups for direct deposit or changes to existing information. **All forms MUST be submitted with a “VOIDED” check or statement from the bank with the Routing and Account Numbers.** Forms received by this date will be effective for the **January 2026** payout. Forms received after this date will not be effective until the **April 2026** payout.

**Discontinue Direct Deposits: Friday, January 2nd at 5:00 PM.** This deadline is to discontinue an existing direct deposit.

**\*\*\*Failing to notify the Per Capita department when an account is closed may delay your Per Capita payment.**

**Per Capita Eligibility: Tuesday, January 20th at 5:00PM.** This deadline is for submitting the Adult SRP-MIC Member's Per Capita Information Certificate. Forms received by this date will be effective for the **January 2026** payout. Forms received after this date will not be processed until the first week of **April 2026**.

**Tax Withholding Changes: Tuesday, January 20th at 5:00 PM.** This deadline is for making changes to “Additional” tax withholding percentage or amount.

Tax forms are available on the Finance Per Capita Intranet Site and can also be requested by e-mailing [finpercap1@srpmic-nsn.gov](mailto:finpercap1@srpmic-nsn.gov).

**If you have any questions regarding:**

**Tribal ID, Per Capita Eligibility & Change Forms** call Membership Services  
@ 480-362-7600

**Tax Withholding & Direct Deposits** call Finance-Per Capita @ 480-362-7710