



SALT RIVER JUSTICE CENTER

10040 East Osborn Road
Scottsdale, Arizona 85256
(480)850-8115

RULES AND PROCEDURES TO PRACTICE BEFORE THE SALT RIVER PIMA-MARICOPA INDIAN COMMUNITY COURT ON A TEMPORARY BASIS

Pro Hac Vice.

(1) *General Statement and Eligibility.* An advocate who is not already admitted to practice before the Salt River Pima-Maricopa Indian Community Court (“Community Court”) but is currently a member in good standing of the bar of another tribal, federal or state jurisdiction may appear as counsel pro hac vice in a case before the Community Court upon compliance with this rule.

(2) *Process.* In order to appear as counsel in a case pending before the Community Court, a non-admitted advocate shall:

- (A) File with the Community Court, an application for admission to practice pro hac vice.
- (B) File with the Community Court, a certificate from each jurisdiction in which the non-admitted advocate has been admitted to practice law certifying the non-admitted advocate's date of admission to such jurisdiction and the current status of the non-admitted advocate's membership or eligibility to practice therein.
- (C) File with the Community Court, history of any disciplinary actions from each jurisdiction in which the non-admitted advocate has been admitted to practice law.
- (D) Pay to the Community Court a non-refundable application fee of \$300.00.
- (E) File with the Community Court, a letter requesting Pro Hac Vice admission explaining what pending case the advocate will appear as counsel on and the justification for why full admission is not feasible or practicable at the time of the request.
- (F) Submit to a background check which results will be returned to the Presiding Judge for review.

(3) *Scope of Admission.* Pro Hac Vice admission, if granted, shall only be eligible for one (1) case. The expectation is that if a non-admitted advocate plans to appear as counsel for more than one case then the non-admitted advocate must proceed with the full admission process.

(4) *Discretion.* The granting or denial of a request to appear as counsel on a pro hac vice basis is at the discretion of the Presiding Judge of the Community Court.

(5) *Disciplinary Jurisdiction.* Any individual admitted as counsel pro hac vice shall be subject to the Rules of Professional Conduct of the Salt River Pima-Maricopa Indian Community pursuant to Chapter 5, Article VIII, Division 2 and shall be subject to the jurisdiction of the judicial, attorney and advocate and discipline commission.

(6) *Termination of Authorization.* The presiding judge may revoke the authority of a non-admitted advocate appearing as counsel pro hac vice at any time. Notification of any revocation shall be made in writing to the non-admitted advocate.

(8) *Continuing Duties to Advise of Changes in Status.* A non-admitted advocate admitted pro hac vice shall have the continuing obligation during the period of such admission to promptly advise the Presiding Judge of a disposition made of pending charges or the institution of any new disciplinary proceedings or investigations.



SALT RIVER JUSTICE CENTER

10040 East Osborn Road
Scottsdale, Arizona 85256
(480)850-8115

APPLICATION FOR ADMISSION TO PRACTICE PRO HAC VICE

Instructions to the Applicant:

Answer each question based on your own knowledge, unless expressly directed to provide the source of your information. Answer each question truthfully, and as completely and specifically as possible.

If the space provided for any answer is insufficient, then complete your answer on a separate, attached sheet. If the question requires supplemental information, then your application will be considered incomplete until all supplemental information is received.

The Committee may contact you for additional information or explanation. You remain under a continuing obligation to update or change this information immediately, in writing, as necessary.

Type your answers, or print legibly using black ink.

If you are completing your application on a computer, then the PDF allows for you to utilize the “Fill & Sign” feature to type your answers directly into the form.

- 1. Full Legal Name.** *If no middle name, indicate by printing “no middle name”. This is how your name will appear on your Certificate of Admission.*

First

Middle

Last

Suffix

2. **Aliases.** *List all other names by which you are or have been known, including maiden name and/or names by marriage or adoption. State the reason and the dates during which you were known by each name.*

Name (First, Middle, Last)	Dates	Reason
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. **Date of Birth.** _____ **Place of Birth.** _____
(Month, Day, Year) (City, State, Country)

4. **Current Residence.**

Street: _____ Apartment or Suite #: _____
City: _____ State: _____ ZIP: _____
E-mail: _____

5. **Mailing Address.** *If different from current residence, above.*

Street / P.O. Box: _____ Apartment or Suite #: _____
City: _____ State: _____ ZIP: _____
E-mail: _____

6. **Telephone.**

Daytime: _____ Evening: _____

7. **Have you previously been admitted to practice in the Salt River Pima-Maricopa Indian Community?**

Yes No -If yes, years active: from (yr) _____ to (yr) _____

8. Do you understand that Pro Hac Vice practice is limited to representation in one (1) case, and do you hereby certify that you have not been admitted to practice pro hac vice for any other case(s)?

Yes No

9. Have you read the Community's Rules of Professional Conduct, and do you agree to abide by them and all other Community laws and Court rules?

Yes No

10. Have you ever been admonished, reprimanded, disciplined, sanctioned, suspended, disbarred, or otherwise subject to professional discipline by any court, bar association, or disciplinary authority in any jurisdiction?*

Yes N

11. Whether as an adult or a juvenile, have you ever been served with a criminal summons, questioned, arrested, taken into custody, indicted, charged with, tried for, pleaded guilty to or been convicted of, or ever been the subject of an investigation concerning the violation of any law, statute, ordinance, rule, regulation, or cannon (including all incidents, no matter how trivial or minor the infraction or whether guilty or not, whether expunged or not), including all incidents that may have been expunged or sealed?*

Yes No

12. Have you ever been charged with or convicted of a serious criminal offense?*

A serious criminal offense means any offense an element of which is conduct as attorney, legal professional or fiduciary; interfering in the administration of justice; false swearing; misrepresentation; fraud; willful failure to file tax returns; deceit; bribery; extortion; misappropriation; theft; or attempt to commit, a conspiracy to commit or solicitation of another to commit a serious crime; any crime involving death or serious physical injury to a person; any crime involving use of a weapon or dangerous instrument; driving under the influence or driving while intoxicated; any crime involving abuse or neglect of a child; any crime that is a sex offense.

Yes No

** If you answered "yes" to any part of Questions 10, 11, or 12, attach a full and complete explanation of the complaint or occurrence, including the outcome.*

END OF APPLICATION

Before filing this application, check to ensure that all questions have been answered, and all requested information has been provided.

DECLARATION:

THE PERSON NAMED AS THE APPLICANT
IN THE FOREGOING APPLICATION AFFIRMS:

I am the Applicant referred to in the foregoing application. I have carefully read the instructions and questions, and I have answered them truthfully, fully, and completely, without mental reservations of any kind. I understand that false statements and/or omissions will raise characters issues that will delay or prevent my admission.

I understand that I have a continuing obligation to keep the Admissions Committee advised any material changes to the information contained within this Application, and/or any additional information that may affect my qualification for admission. I have reviewed, and I understand the rules for pro hac vice admission to practice, and I hereby agree to comply with all laws of the Salt River Pima-Maricopa Indian Community and Rules of the Salt River Community Court.

State of _____)

County of _____)

Signature of Applicant

Date

Subscribed and sworn to before me this

_____ day of _____, _____.

Notary Public

My Commission Expires: _____